

January 15, 2009

PLANNING AND EXECUTING A REDUCTION IN FORCE: THE DO'S & DON'TS

Unfortunately the economic crisis in the U.S. today is impacting the bottom line of most businesses and forcing employers to reorganize their workforce and lay-off employees. The Labor and Employment Group at Weintraub Genshlea Chediak is pleased to offer this very informative training session that will help business owners and human resource professionals carry out an effective reduction in force (RIF).

The topics that will be discussed include, for example:

- Identifying the business needs and goals to be accomplished and determining whether the RIF can be avoided or minimized.
- Determining the size and scope of the RIF and identifying the selection criteria to support which employees are chosen for the RIF and which employees are not.
- Evaluating potential legal obligations under the WARN Act, CalWARN Act, ADEA and OWBPA.
- Properly implementing and documenting the RIF, and providing supervisors and managers with guidance on how to communication information to the workforce once the RIF has been announced.

Seminar Details

Date: February 26, 2009	Presented By: Charles L. Post, Lizbeth V. West, Anthony B. Daye
Registration: 8:30 a.m. – 9:00 a.m.	
Program: 9:00 a.m. – 11:00 a.m.	
Location: Weintraub Genshlea Chediak 400 Capitol Mall, 11 th Floor Sacramento, CA 95814	RSVP: Ramona Carrillo, (916) 558-6046 or rcarrillo@weintraub.com
Cost: No Charge	Parking validation provided. Please park in the Wells Fargo parking garage.